



The Discovery Tree

An Early Childhood Education Center

RECEIPT OF SECURITY DEPOSIT

Child's Name: _____

Date of Birth: _____

Child's Start Date: _____

Days of Week: _____

Parent's Name: _____

Phone Number: _____

Email Address: _____

Check/Money Order Number: _____

Check/Money Order Date: _____

Check Money Order Amount: _____

ATTENTION PARENT/GUARDIAN:

Please note that the enrollment process is not complete.

Now that your payment has been received, you will soon receive an email asking you to register your child thru our online registration system.

THIS SECTION TO BE COMPLETED BY EMPLOYEE RECEIVING PAYMENT:

Payment received by: _____ Date received: _____

Instructions for staff member who accepts payment:

- *Please make two copies of this receipt.*
- *Hand original receipt to parent.*
- *Place one copy in Director's mailbox (Director places child on master enrollment list).*
- *Place one copy and check in secure payment box (in office).*